



School Policy



Charging & Remissions

Autumn 2025

CHARGING POLICY

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small group music tuition.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. **If we do not receive sufficient voluntary contributions, we may cancel a trip.** If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to the theatre;
- Musical events.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. Telford and Wrekin Music Service offer lesson in various instruments which parent have to pay for; those children receiving free school meals get these for free for 30 weeks. Additional lessons may be chargeable.

Activities Outside School Hours

This varies depending on the provider. If parents are in receipt of free school meals subsidies are given.

Damage/Loss to property

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the Headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

Residential Visits

If the school organises a residential trip in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of the board, lodging and travel expenses. The school may charge for board and lodging, but the charge will not exceed the actual cost. Costs for activity and lodgings outside of the school are not voluntary.

The school seeks subsidy for these visits from outside agencies such as YHA and the Parish Council.

The school will approach parents re additional and discretionary subsidies.

Parents may be exempt from board and lodging costs if they can prove that they are in receipt of one or more of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit, provided that they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190
- Working Tax Credit run-on – paid for four weeks after they stop qualifying for Working Tax Credit

(For residential visits to the Arthog Outdoor education centre only- parents in receipt of Working Tax credit with an annual income, as assessed by Her Majesty's Revenue and Customs, that does not exceed £16,190, may also qualify for remission of board and lodging charges as described above.)

Reviewed: Autumn 2025

Next review: Autumn 2026